



Youth Sport Priority and Indoor Facility Application Process

The City of Milpitas Recreation Services strives to provide exceptional programs and services to the Milpitas community. We endeavor to support the various Youth Sport Groups by providing access to our City resources.

Priorities

1. **Tier 1:** All programs administered or sponsored by the City of Milpitas.
2. **Tier 2:** Youth and sanctioned organizations and/or groups comprised of 51% Milpitas residents.
3. **Tier 3:** Youth organizations and/or groups comprised of less than 51% Milpitas residents.

Allocation Process

1. Priority will be assigned as follows:
 - a. First application (based on rosters from prior 3 quarters)
 - b. If no rosters are available, Tier 3 will be assigned
 - c. Tiers may be reassigned with a review of rosters from 3 quarters
 - i. Please note that due to the high demand and limited availability, should multiple groups request the same dates and times, a lottery system will be utilized to determine allocation.
2. The Indoor Sport Facility will be allocated on a quarterly basis. Applications must be submitted by the 1st of the month prior to the start of the quarter.
 - a. January – March: application due December 1
 - b. April – June: application due March 1
 - c. July – September: application due June 1
 - d. October – December: application due September 1

Specifications & Fees

1. The City will give Indoor Sport Facility priority to the sport in season.
2. Priority will be assigned according to the percentage of residents based on rosters from 3 quarters.
3. Recreation Services will administer the Indoor Facility Youth Sports User Group Fee as follows:
 - a. Tier 1: None
 - b. Tier 2: \$15 per player, per quarter, per sport.
 - c. Tier 3: \$20 per player, per quarter, per sport.
 - i. Rosters will be required mid quarter so that the youth groups can be invoiced.
 - ii. Fees must be paid in full prior to new Indoor Sport Facility allocations being approved.
4. A refundable deposit of \$500 will be due upon application approval.
 - ii. For additional information and guidelines on rental deposits please refer to the Facility Manual.

Leagues

If an organization is running games or league play, a team from the organization must be playing. This does not apply to tournaments.

Tournaments

The Indoor Sport Facility Allocation Process does not include requests for tournaments. Tournament requests are to be submitted as a private rental. Please refer to the City of Milpitas' Facility Manual for additional information and guidelines.

**CITY OF MILPITAS
MINUTES**

***6B**

PARKS, RECREATION AND CULTURAL RESOURCES COMMISSION

- Minutes:** Regular Meeting of the Parks, Recreation and Cultural Resources Commission
- Date of Meeting:** February 1, 2016
- Place of Meeting:** Milpitas City Hall Committee Conference Room
- I. Call to Order:** Chair Sharma called the meeting to order at 7:03 pm
- II. Roll Call:** Commissioners Present: Mathur, Munzel, Ramirez, Sharma, Singh and Bansal
Commissioners Excused: Matau
Commissioner Unexcused: Tiumalu
City Council Liaison: Absent
City Staff Present: Renee Lorentzen – Recreation Services Manager
David Sanchez – Public Services Assistant
- III. Seating of Alternates:** Commissioner Bansal was seated
- IV. Approval of Agenda:** **MOTION** to approve the agenda for February 1, 2016 as submitted.
M/S: Munzel/Ramirez Ayes: All
- V. Approval of Minutes:** **MOTION** to approve the minutes from January 4, 2016
M/S: Satish/Munzel Ayes: All
- VI. Public Forum:** None
- VII. Announcements and Correspondence**
Commissioner Munzel spoke about the land on Main St. and how Milpitas will be given back the parcel to do with it what they please after the land was not sold

VIII. New Business

1. Senior Programs Presentation

Jaime Chew, Senior Center Supervisor gave a presentation on Senior and Adult Programs.

2. Youth Sport Priority & Indoor Facility Allocation Process

The Commission reviewed the draft Youth Sport Priority & Indoor Facility Allocation Process and Youth Sport User Fees.

MOTION Recommend for final approval by the Milpitas City Council
M/S: Mathur/Singh Ayes: All

PRCRC Meeting
February 2, 2016
Minutes